

Information regarding waste reporting in MSW Reportal

Adjusted reporting regarding waste on board in MSW Reportal

Directive 2019/883 on port reception facilities requires that all ships, prior to every port call, report all waste on board, including cargo residues, regardless of whether the ship intends to discharge waste or not. These requirements have been implemented in the Swedish Transport Agency's regulations and general guidelines (TSFS 2010:96) concerning measures against pollution from ships. To ensure and enable this, the necessary adjustments have been made in the MSW Reportal system.

The requirements for reporting all waste, including cargo residues, are therefore not new. Rather, it is the adjustments in MSW Reportal that will result in certain changes to waste registration from 17 June 2026 onwards.

The purpose of these adjustments is to enable users in MSW Reportal to submit waste notifications correctly.

Where to find the regulations

The requirements regarding the contents of a waste notification are set out in the Swedish Transport Agency's regulations and general guidelines (TSFS 2010:96) concerning measures against pollution from ships, Chapter 3a, Sections 10–11, as well as Appendix 5 of the same regulation.

Which ships must submit a waste of notification and who is responsible?

The ship operator, the ship operator's representative, or the master of a ship with a gross tonnage exceeding 300 must complete a prior waste notification before arrival at a Swedish port. Exceptions apply to warships, fishing vessels, traditional ships, and recreational craft with a length of less than 45 metres.

The information included in the notification must be kept on board until the next port of call and must be available for inspection.

When must the waste of notification be submitted?

The notification must be submitted at least 24 hours before arrival at the port, or at the latest when the ship leaves the previous port if the voyage duration is less than 24 hours.

If information regarding the next port becomes available less than 24 hours before arrival, the notification must be submitted as soon as the port is known.

What information is mandatory to report?

- Information about the ship
- Information about the port and route, including:
 - last port where waste was delivered
 - date of last delivery
 - next port for waste delivery
- Information about waste on board, **regardless of whether the ship intends to discharge waste or not:**
 - type and quantity of waste to be delivered and/or retained on board
 - maximum storage capacity
 - estimated quantity of waste that will be generated between the notification and the next port
- Fishing vessels must also report the following waste not covered by MARPOL:
 - passively fished waste

Reporting must be carried out in accordance with the different MARPOL annexes and using the waste codes specified here [Waste from ships - Transportstyrelsen](#).

Requirements for Waste Delivery Receipts

The party responsible for a reception facility must provide a receipt for delivered waste to vessels that have submitted a waste notification.

As soon as the receipt has been received, the vessel must report the information from the receipt in MSW for each type of waste. **Please note that the information must be reported for the specific port call to which the receipt relates.**

Who can be contacted regarding waste and reporting?

Questions concerning the regulations related to waste notifications and waste delivery receipts can be directed to the Swedish Transport Agency.

- Email: miljo@transportstyrelsen.se

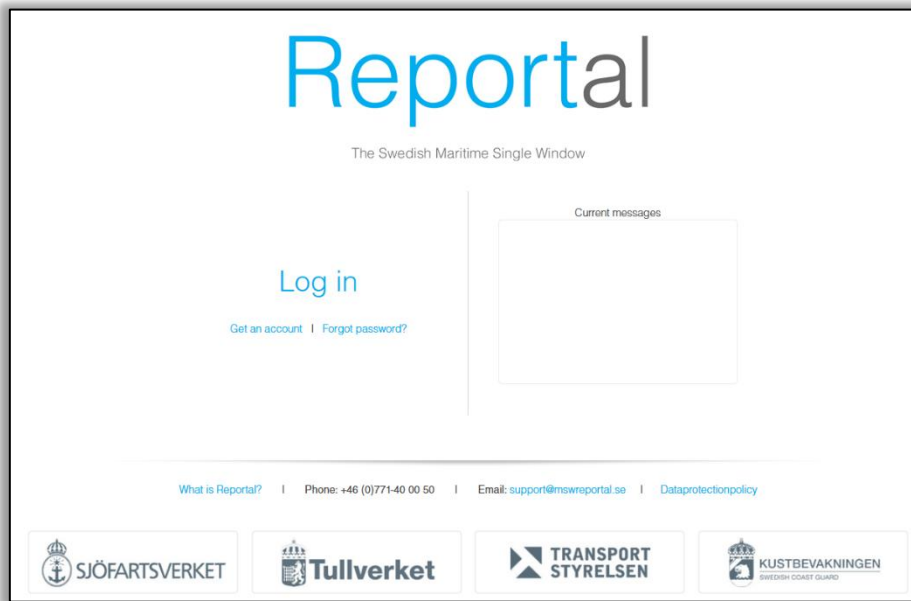
Questions regarding practical reporting in the MSW Reportal system can be directed to MSW Support at the Swedish Maritime Administration:

- Telephone: +46 771 40 00 50
- Email: support@mswreportal.se

You can also read more about reporting in MSW Reportal and its user guides on the Swedish Maritime Administration's website under "[User guide and technical information](#)"

How to report all waste on board in MSW Reportal?

Please see the simplified steps regarding submitting a waste notification in MSW Reportal. To get more explicit description regarding submitting a waste notification please read the User Guide for MSW Reportal, which you will find on the home page of the Swedish Maritime Administration [User guide and technical information](#).



Use the following link <https://mswreportal.se/> to access MSW Reportal.

To submit a waste notification and therefore all waste on board, open the section “Waste” in MSW Reportal. To create a waste notification, you need to choose “Yes” for “Intends to submit a waste notification”.



All the fields where the associated text is **orange** are mandatory and must be filled out to create a complete waste notification.

Add information regarding the date of the last delivery and the last port where waste was delivered.

To add respective waste, including cargo residues, on board press “**+Add waste**”.

▼ Waste

Notification created

No waste receipt

ⓘ It is mandatory to submit a waste notification. Notification shall be done regardless of whether the waste will be retained on board or delivered. ⓘ

Date of last delivery

Last port where waste was delivered

Waste types and quantities on board, including cargo residues, upon arrival at Norrköping

+ Add waste

↑ Upload list ⓘ

– Delete waste notification

For each waste type, at least, fill out the mandatory information regarding the waste on board of the ship.

If the ship has sufficient dedicated waste storage capacity and therefore will not deliver any waste in the next port of call, fill out “0” in the field “Waste to be delivered”.

Save each registered waste type by pressing “**Done**”.

▼ Waste

Notification created

No waste receipt

ⓘ It is mandatory to submit a waste notification. Notification shall be done regardless of whether the waste will be retained on board or delivered. ⓘ

Date of last delivery

Last port where waste was delivered

Waste types and quantities on board, including cargo residues, upon arrival at Norrköping

1 ... m³ - ...
Delete Done

Waste type	<input style="width: 100%;" type="text"/>
Waste to be delivered ⓘ	<input style="width: 50px;" type="text"/> m ³
Time for delivery	<input style="width: 50px;" type="text" value="yyyy-mm-dd"/> <input style="width: 50px;" type="text" value="hh:mm"/>
Storage Capacity ⓘ	<input style="width: 50px;" type="text"/> m ³
Retained on board ⓘ	<input style="width: 50px;" type="text"/> m ³
Generated ⓘ	<input style="width: 50px;" type="text"/> m ³
Delivered at last port	<input style="width: 50px;" type="text"/> m ³
Next port for delivery ⓘ	<input style="width: 100%;" type="text"/>

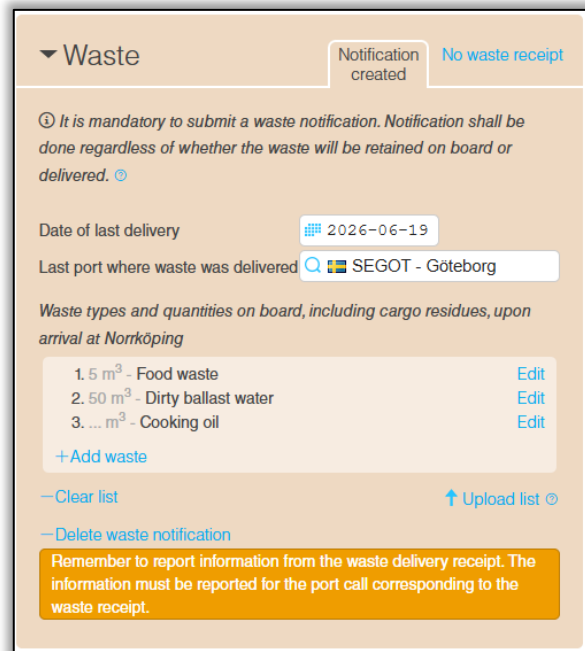
– Clear list
↑ Upload list ⓘ

– Delete waste notification

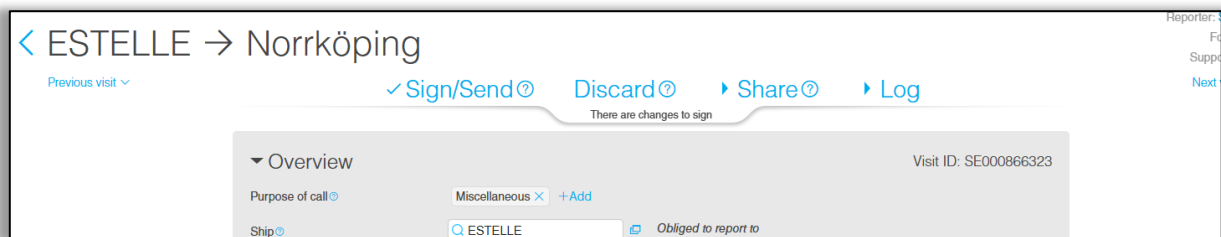
Remember to report information from the waste delivery receipt. The information must be reported for the port call corresponding to the waste receipt.

All the registered waste will be shown per waste type, see picture to the right.

If any changes need to be made, press “**Edit**” on the respective waste type.



Remember to sign and send the entire visit, through pressing the “**Sign/Send**”-button, on the top of the visit, to submit the waste notification.



If the vessel has been granted an exemption, to not submit a waste notification, by the Swedish Transport Agency, please chose the following:

“Intends to submit a waste notification”

- “**No**”

“Has an exemption issued by the STA”

- “**Yes**”.

